

## **ADVERTISEMENT**

### **WALK-IN-INTERVIEW**

Walk-In- Interview for one (01) Nos. of posts of **Assistant Chef** (On Contract) at SAI NCOE Aurangabad, Maharashtra will be held on **20.10.2022** Eligible, qualified Indian Citizens may report on **20.10.2022 at 11.00am** in the office of Sports Authority of India administrative building Dr. Babasaheb Ambedkar Marathwada University Campus Aurangabad -431004 Ph. No. 0240-2982002 with all the original related documents (one set of self attested photo copies).

The Job Description, Eligibility Criteria and Terms & Conditions along with application form are available on [www.sportsauthorityofindia.nic.in](http://www.sportsauthorityofindia.nic.in).

**DEPUTY DIRECTOR**



**भारतीय खेल प्राधिकरण राष्ट्रीय उत्कृष्टता केंद्र**  
**SPORTS AUTHORITY OF INDIA,**  
**NATIONAL CENTRES OF EXCELLENCE,**  
**औरंगाबादमहाराष्ट्र - ४३१००४**  
**AURANGABAD (MS) - 431004.**

F. No./SAI/NCOE/A'BAD/Assistant Chef/2022-23/

Date: 11/10/2022

**SPORTS AUTHORITY OF INDIA, NATIONAL CENTRE OF EXCELLENCE  
AURANGABAD INVITES APPLICANTS FOR THE POST OF ASSISTANT CHEF  
ON CONTRACT BASIS**

Sports Authority of India an autonomous organization under the Administrative control of the Ministry of Youth Affairs and Sports with its Head office at Jawaharlal Nehru Sports Complex, Lodhi Road, New Delhi-110003, invites applications from the eligible candidates for engagement as Scientific/Catering staff on contract basis for Regional Centers.

**1. THE DETAILS ABOUT POST AND ELIGIBILITY CRITERIA IS AS FOLLOWS**

Sr. No.	Designation	No. of Positions	Monthly Remuneration	Age Limit	Qualification and Experience Required
1	Asst. Chef	1	30,000-50,000/-	Not more than 50 Yrs.	1. Diploma in Hotel Management or Equivalent 2. Certificate Chef Course that last 6-12 months. 3. Relevant experience in the field for 2 years. <b>Desirable:</b> 1. Qualification from National Council of Hotel Management and catering Technology, Ministry of Tourism, Government of India. 2. Work experience in the field of Sports.

• The requirement can be increased / decreased at the discretion of the SAI.

**1.1 ABOUT SAI**

SAI is an autonomous organization under the Ministry of Youth Affairs and Sports registered under the Societies Registration Act, 1860, with the mandate of development and promotion of Sports in the country. SAI's main objective today is to achieve excellence in sports and train & prepare sportspersons to participate in international competitions. It has international standard sports infrastructure spread across the country along with trained coaches to achieve its objectives.

**2. TERMS & CONDITIONS OF CONTRACTUAL ENGAGEMENT.**

**Tenure:-** Initially contractual engagement will be for a period three years extendable by another three years. At the end of every year performance will be evaluated for annual increment. However, periodic evolution shall be made on performance and if found not satisfactory contract shall be terminated at any time by giving one month notice.

**Age Limit:** The maximum age shall not be more than 50 years on the last date of receipt of applications. Candidates should note that only the Date of Birth as recorded in the Matriculation/ Secondary Examination Certificate or an equivalent certificate as on the date of submission of applications will be accepted and no subsequent request for Its change will be considered or granted.

**Remuneration:-** Will be finalized based on performance and experience.

**Tax Deduction at source:-** The income tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before Effecting the payment, for which the SAI will issue TDS certificates/ Service Tax, as applicable.

**Other Allowances:** No TA DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, and Conveyance Transport. Personal Staff, Medical reimbursement. HRA, and LTC etc. would be admissible to them

**Leave:** They will be entitled for 30 days leave in a calendar year on pro data basis. Therefore, the contract employee shall not draw any remuneration in case of his/her absence beyond 30 days in a year. Also un- availed leave in a calendar year will lapse and will not be carried forward to the next calendar year.

### 3. SELECTION PROCESS:-

The candidates who fulfill the eligibility criteria may appear for walk-in-interview at the following address along with application form dully filled in and documents in original (with photocopy) on the following dates.

Venue	Date of Interview	Name of Post	Timing
Sports Authority of India, National Centre of Excellence Aurangabad.	20 <sup>th</sup> October 2022	Assistant Chef	11:00 Am

### 4. GENERAL INSTRUCTIONS

- a) Candidates should ascertain, before appearing for walk-in-interview, that they satisfy all the eligibility conditions as stipulated in the advertisement. Candidates, who do not satisfy the eligibility conditions, will be liable to be disqualified at any stage of interview.
- b) Decision of the SAI in all matters regarding eligibility, selection and posting would be final and binding on all candidates. No representation or correspondence will be entertained by SAI in this regard.
- c) **CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.**

**DEPUTY DIRECTOR  
SPORTS AUTHORITY OF INDIA  
NATIONAL CENTRE OF EXCELLENCE  
AURANGABAD**

## APPLICATION FORM

Recent colored  
passport size  
photograph  
self- attested.

- Full Name: in Capital Letters (as per the matriculation certificate):
- Gender:
- Date of Birth (as per the matriculation certificate):
- Father's Name (as per the matriculation certificate):
- Nationality:
- Post Applied for:
- Permanent Address:
- Address for Communication:
- Mobile number and Email ID (a valid and functional email ID to be provided):
- Academic Qualifications:

QUALIFICATION	NAME AND ADDRESS OF COLLEGE/ INSTITUTION	UNIVERSITY	YEAR OF PASSING
Diploma/ Degree			
Highest Qualification			

11. Details of Services rendered earlier/ Experience in related field: (After the basic qualifications)

Post/ Designation	Name and Address of the Organization	Duration of Tenure		Total Period
		From	To	

**Declaration:** I solemnly declare that the above statements made by me are correct to the best of my knowledge and belief. I shall abide by the rules and regulation of Sports Authority of India.

**Name & Signature of Candidate**

## Job Description

(Table-I)

<b>POSITION TITLE</b>	<b>ASSISTANT CHEF</b>
<b>DEPARTMENT</b>	<b>MESS / KITCHEN</b>
<b>REPORTS TO</b>	<b>CHEF IN-CHARGE</b>
<b>CENTRE</b>	<b>SAI NCOE, AURANGABAD MAHARASHTRA</b>
<b>DOCUMENTS TO BE MAINTAINED</b>	<b>✓ COOLING LOG SHEET ✓ COOKING/REHEATING ✓ SANITIZATION ✓ CHILLER/FREEZER THAWING</b>

This Position may be required to perform a combination of the following supportive functions, with the percentage of time performing each function to be solely determined by the supervisor based upon the particular requirements of the company.

- Performs any general cleaning tasks using standard kitchen cleaning products as assigned by chef in charge.
- Support the Chef in charge in the daily operation and work
- Work according to the menu specifications by the Chef in charge
- Keep work area at all times in hygienic conditions according to the rules set by the organization.
- Control food stock and food cost in his section
- Prepare the daily mis-en-place and food production in different sections of the main kitchen or satellite
- Follow the instructions and recommendations from the immediate superiors to complete the daily tasks
- Ensure the highest standards and consistent quality in the daily preparation and keep up to date with the new products, recipes and preparation techniques
- Instruct and lead subordinates through their daily requirements in food preparation and actively take part in set up of buffets and special functions
- Coordinate and participate with other sections of requirements, cleanliness, wastage and cost control.